

High Bickington Parish Council
Clerk: Alan Matthewman
26 Fairways View, High Bickington EX37 9BZ
01769 560740; 07720 301854

Dear Councillors

You are summoned to attend the following meeting:

Parish Council Meeting
Wednesday 10th April 2024 at 7.30 pm in
The Community Centre, High Bickington, 1st Floor Meeting Room

Members of the public are encouraged to attend.

Chair will invite for consideration matters raised by the public.

**The Chair will invite presentations by Councillor Saywell (on behalf of Devon CC) and
Councillor Thomas Elliott (on behalf of Torridge DC)**

The Chair will declare the formal meeting open:

- 1: Apologies for absence** – to receive and accept any apologies for absence.
- 2. Declarations of Interest** – to receive any Personal and/or Prejudicial interests from Councillors regarding matters due to be discussed.
- 3: Urgent Matters at the discretion of the Chair:** To consider any urgent matters raised by the chair or by councillors which may need urgent discussion or be required to be put on the Agenda of the next meeting for decision.
- 4. Minutes of the Parish Council Meeting held on Wednesday 13th March 2024**
- 5: Matters arising from the Minutes of the Parish Council Meeting held on 13th March 2024**
- 6: To receive and review a report from RoSPA regarding the condition of the play area at Barton Meadow and agree a way forward to restore it to a safe and compliant condition.**
- 7: To consider and approve updated issues for the following policy documents for the Councils operation from 1st May 2024|:**
 - Standing Orders**
 - Financial Procedures**
 - Risk Assessment**
 - Insurance Provisions**
 - Asset Register**
- 8: To consider and decide on Councils view regarding membership of DALC for 2024-25**
- 9: Police Matters** – Update on any local police and/or Neighbourhood Watch matters
 - a) receive report on traffic speeds through the village and status of training and set-up equipment received. Consider provision of signs to be placed in North Street: David Johnson (Chair of speed-watch group) and Cllr Bunting
 - b) receive report on police activity since last meeting)

10 Maintenance

- (a) Highways – To receive a report from Councillor Parker
- (b) Footpaths and Byways – to receive a report from cllr. Keen and note any work requiring to be done on local footpaths.
- © Defibrillator update

11: Finance:

- (a) receive preliminary report from RFO on accounts to 31st March 2024
- (b) Agree to payment of any cheques following the meeting and cheques paid since previous meeting.
- (c) To note the accounting timetable for the AGAR process.

12: Planning

- a: To receive and comment on other planning applications and any decisions reached on prior applications since 21st February 2024

13. Correspondence:

To consider any urgent correspondence received by the Clerk or Councillors since 21st March 2024

Date of next meeting, Wednesday 8th May 2024

The Council AGM will commence as usual at 7.30 pm and will be preceded by the annual Parish Meeting at 6.45 pm. The Agenda for both will be published in due course.

Alan Matthewman

Clerk to the Parish Council